

**Litchfield Town Facilities Committee  
Bantam Annex  
80 Doyle Road, Bantam  
Regular Meeting  
October 28, 2015**

A Regular Meeting of the Litchfield Town Facilities Committee was held at the Bantam Annex, 80 Doyle Road, Bantam, on Wednesday, October 28, 2015 at 7pm.

**Present:** John Langer, Vice Chairman; Lynne Brickley, Ann Combs, Mitchell Fishman, Robert Petricone, Gary Waugh, Jeffery Zullo, and Alternates Edgar Auchincloss (7:23pm) and Lisa Losee.

**Absent:** William J. Buckley, Chairman; Jack Healy, David T. Wilson.

**Public Present:** Betsy Fabbri, Ed Fabbri, John Martin, Lynn McMullin, and First Selectman Leo Paul.

**Call to Order:** Vice Chairman John Langer called the meeting to order at 7:04pm.

**Public Comment:** Ed Fabbri, Sheldon Lane, stated that many people do business online when possible rather than coming in to the Town Hall.

**Approval of Minutes:** Ms. Brickley made a motion to approve the minutes of the September 15, 2015 special meeting. Ms. Combs seconded the motion which passed. Ms. Losee abstained from the vote. The following corrections to the minutes were listed:

1. "Discussion of Town Hall Building Committee conclusions" section, line 2: "organized in 2008" should read "organized in 2006".
2. "Discussion of the Charge of the Town Facilities Committee" section should include, "First Selectman Leo Paul asked that a report be submitted by the Town Facilities Committee in May, 2016."

**Green Team:** Mr. Zullo reported that the Intermediate School will be audited for energy efficiency by Eversource on November 11, 2015. The Green Team will also research contractors through Eversource programs to audit energy use of various types of lighting.

A Municipal Action Plan will be compiled by the Green Team detailing financial considerations and energy use of town buildings. The expected availability date of the plan is January, 2016.

**Zoning Update:** Mr. Langer stated that the Bantam Annex is located in a residential zoning area. Mr. Paul requested written information about zoning of town buildings. It was noted that the parcels that the Town Hall is located on have deed restrictions.

**Background Information on Properties:** John Martin reviewed information about square footage, operating cost, and needs of various town properties. Mr. Paul will bring information about town contracts with the courthouse and Post Office to the November meeting.

**Schools update:** Mr. Waugh read and discussed the mission of the Board of Education. Ms. McMullin gave an overview of the school facilities and stated that the student population in Litchfield schools is predicted to decline by 2024. Ms. Brickley submitted historical information about Litchfield schools. Considerations mentioned were how many students the cafeterias seat,

how many student sections eat at one time, and whether the State may eventually consider mandating regionalization.

Mr. Zullo made a motion to request that the Board of Education and Superintendent prepare a Request for Proposal for a consultant to do a facility needs assessment, to be available by January 2, 2016, based on information provided by Ms. McMullin. Ms. Brickley seconded the motion which passed.

**Adjournment:** A motion was made and seconded to adjourn the meeting. The meeting was adjourned at 8:58pm.

Respectfully submitted,

Alissa Bumstead  
Recording Secretary